

## **GLOKEY RELEVANT PERSON APPLICATION FORM**

As **APG Investment Danışmanlık Anonim Şirketi (“Company”)**, we would like to inform you that you have rights granted to data subjects under Article 11 of the Personal Data Protection Law No. 6698 ("Law") and the relevant articles of the GDPR. In accordance with the provisions of the GDPR and the Law, the Company, as the data controller, has published the clarification texts and policies regarding the processing conditions, data security, and destruction procedures of personal data on the website [www.glokey.com.tr](http://www.glokey.com.tr).

As a data subject, you can send your requests regarding your personal data using this Data Subject Application Form ("**Application Form**") in accordance with Article 13 of the Law and Article 5 of the Communiqué on the Procedures and Principles for Application to the Data Controller.

### **RIGHTS OF THE DATA SUBJECT / RELEVANT PERSON**

As a data subject, the rights granted to you under the Law and GDPR are as follows, and you can submit your requests to us in writing, in Turkish / English, using the application method shown in this Application Form.

You can make the following requests using the Application Form:

- a) To learn whether your personal data is being processed,
- b) If your personal data has been processed, to request information about it,
- c) To learn the purpose of processing your personal data and whether it is being used in accordance with its purpose,
- d) To know the third parties, within the country or abroad, to whom your personal data has been transferred,
- e) To request the correction of your personal data if it has been processed incompletely or incorrectly,
- f) To request the deletion or destruction of personal data if the reasons for processing no longer exist, in accordance with the Law and relevant regulations,
- g) To request that the actions taken in accordance with (e) and (f) be communicated to third parties to whom the personal data has been transferred,
- h) To object to the outcome of an analysis of processed data through solely automated systems, which may result in a conclusion that is detrimental to the individual,

- i) To request the compensation of damages in case of harm caused by the unlawful processing of personal data.

### **APPLICATION METHOD**

In accordance with Articles 11 and 13 of the Law, applications to the Company, acting as the data controller, must be made by printing this form and:

- Submitting a petition with a wet signature to the address: Kuruçeşme Mahallesi Öksüz Çocuk Sokak No:6 Beşiktaş/Istanbul, either in writing or via notary,  
or
- Sending it via your registered electronic mail (KEP) address, secure electronic signature, mobile signature, or the email address previously provided by you to the Company and registered in our data recording system, to info@glokey.co.

#### **A. Applicant's Information**

<b>Applicant</b>	
<b>Name</b>	
<b>Surname</b>	
<b>Turkish ID Number</b>	
<b>If the Applicant is a Foreigner, Passport / Foreign ID Number</b>	
<b>Residential Address / Workplace Address</b>	
<b>Phone and Fax Number</b>	
<b>Email Address</b>	

**B. Relationship Between the Applicant and the Company**

Please specify your relationship with the Company. (*Client, potential client, visitor, employee, job candidate, former employee, business partner, third-party company employee, etc.*)

<input type="checkbox"/> Client / Potential Client	<input type="checkbox"/> Relative of a Potential Client / Client
<input type="checkbox"/> Business Partner	<input type="checkbox"/> Visitor
<input type="checkbox"/> Employee / Former Employee Years of Employment:	<input type="checkbox"/> Job Applicant / Person Who Shared Resume Date:
<input type="checkbox"/> Third-Party Company Employee Company and Position Information:	<input type="checkbox"/> Other:
The person / department you have communicated with at the Company:	
Subject:	

**C. Request**

Please describe your request regarding your application.

**ATTACHMENTS** (If applicable, please list the additional documents related to your application below.)

1-

2-

## D. Application Response

Please select the method by which you would like to receive the response to your application.

- I would like it to be sent to my residential/work address.
- I would like it to be sent to my email address.
- I would like to receive it in person (The response to the application cannot be given to anyone else without a power of attorney. In case of personal delivery, you must come to the Company within the legal response period. Otherwise, responsibility will not be accepted.).

- Written applications are considered as submitted on the date the document is delivered to the data controller (Company) and/or its representative; applications made through other methods are considered as submitted on the date the application reaches the data controller.
- A response to your application will be sent to the address you selected within 30 (thirty) days from the date the application is received by us.
- If you request a written response to your application, the first 10 pages will be provided free of charge. For responses exceeding 10 pages, a fee will be charged per page according to the tariff set by the Personal Data Protection Authority.

We reserve the right to request additional documents in order to identify the personal data processed by the Company and to provide a correct and complete response to your application. We would like to inform you that we are not responsible for any errors or damages arising from the incorrect, incomplete, or outdated information you have provided.

---

**Applicant (Data Subject / Relevant Person)**

**Full Name** \_\_\_\_\_ :

**Application Date** \_\_\_\_\_ :

**Signature** \_\_\_\_\_ :